

**COVID-19 Response Policy for the National Jumping & Show Hunter Championships (“Competition”) – 10-13 February 2022 held at the National Equestrian Centre, 820 Mcleans Island Road (“NEC”)**

Every person at the NEC participating in this event has specific obligations under this policy. You agree that by entering the grounds during the competition you will follow the directions of the organising committee, its officials, security and this policy at all times.

Non-compliance with the above will have serious consequences. More detail below under Consequences for Non-Compliance.

Under the red light setting we will be running the Competition at NEC as multiple “My Vaccine Pass” gatherings, the NEC area that we are using is approximately 19ha (190,000 square metres) allowing for sufficient room to accommodate our expected entries of up to 400 riders plus their support people. This is on average about 95 square metres per person available area of which the vast majority is outdoors.

As such we have split the competitors and their support people into designated bubbles of 100 people or less, these different bubbles will be identified via unique wristbands which will be issued on entrance to the NEC.

You must not mingle or socialise with those from other bubbles.

Face masks are mandatory at all times when not participating (warming up or competing), eating and drinking.

**Safe practices to be applied**

- You must stay at home if you are unwell, have recently been declared a close contact or been to a location of interest and not had a negative test result.
- Practice good hygiene – Wash your hands frequently, cough/sneeze into your elbow, and use the hand sanitiser and/or hand washing facilities.
- Everyone over the age of 12 years and 3 months must have a My Vaccine Pass.

**Who can come?**

- This is a large competition and to keep people safe we need to limit attendance as much as possible.
- Only competitors and their support persons (1 support person per equine (to a max of 4 per rider)), and officials/volunteers/tradespeople are permitted to enter the NEC.
- No spectators or members of the public.
- There will be security at the entrance to the NEC for the purpose of checking my vaccine passes, ensuring those being admitted are eligible to be on the grounds and issuing wristbands.

**Record keeping**

- Everyone must check-in – QR codes unique to your bubble are placed at the access gate and at your carpark bubble.
- You must scan the QR code for **YOUR** designated bubble when you arrive.
- If you cannot check-in using the app – you will be required to fill out the register provided by security.

- The committee will keep a record of every person in each bubble and provide these records to the Ministry of Health or other government authority if required by law.

#### **Face masks**

- Everyone is required to wear a face mask whenever practical and safe to do so (not when eating, drinking or riding your horse) to reduce the risk of transmitting covid-19.
- Everyone aged 12 and over must have a face mask.
- We consider it could be dangerous to wear a mask whilst riding as it could slip up and cover your eyes. So whilst riding you must keep your distance from other people.
- Where not practical to wear a face mask, you must take all possible steps to reduce risk. Such as be outside if possible and/or increase social distancing.

#### **Bubbles and designated areas**

- Each competitor and their support person(s) will be assigned to a bubble for the duration of the competition. Wednesday through Sunday.
- Each bubble will have no more than 100 people in it.
- The grounds is split into separate designated areas for each bubble, with separate parking, and toilets for each.
- Maintain a 2 metre distance from people outside your bubble at all times for the whole duration of the competition.
- Base yourself at your car/truck/float – use it for storing your belongings, resting, and picnicking.
- Those with your own toilet/shower facilities must use them instead of the shared ones.
- You must not enter another bubble at any time.

#### **Shared areas**

- You must always maintain 2m of social distancing from other bubbles when in the shared areas.
- These include the warmup arenas, the jumping rings, show office and walkways etc. Essentially anywhere that is not in your bubble/designated area.
- Do not congregate in groups. If an area is busy, please come back later.
- Your support and commitment to Covid-19 requirements is important to ensuring our sport can continue to operate under the red light setting.

#### **Consequences for Non-Compliance**

- As a competitor you are responsible for the behaviour of your nominated support person(s).
- You may be disqualified from the Competition and asked to leave the NEC.
- We may report you to Equestrian Sports NZ.
- If we deem the matter serious enough we will refer it to the police.
- We do not have to provide a refund of entry fees.
- We may withhold prize money.

#### **Officials/volunteers/workers**

- You will be issued with a wristband different to those the competitors have. This means you are able to move between bubbles as required by your role, however you must always do so

with an abundance of caution by maintaining as much distance as possible and always wearing a face mask.

- You are all considered workers and part of one workplace bubble. The rotating of workers will be avoided whenever possible to minimise mingling.

### **Indoor Areas**

- Indoor areas will have capacity limits posted on the door. Please comply with these limits. We will be adopting a one-in one-out policy.
- Only workers (officials, volunteers and committee members) are allowed in the Glyn East hall. There will be a capacity limit.
- Class changes will be via a contactless system outside the office where possible, take directions from the Competition secretary.
- Toilets and Showers
  - You must only use those facilities closest to or in your bubble.
  - Those with their own facilities in their truck must use these.

### **Presentation of Prizes**

- Will be conducted mounted. Ensure to keep 2m distance from other competitors during the prize giving.

### **Social Gatherings**

- Unfortunately, this year the competition is primarily a jumping competition and social gatherings should be avoided but always within bubbles.

### **First Aid and Emergencies**

- Please follow the expert advice of our medical professionals and where practical maintain social distancing and wear a facemask.
- Actions to mitigate high risk emergencies such as a fire, severe injuries and the like will take priority over the social distancing requirements in this policy.
- Appropriate PPE must be worn if the patient is exhibiting any COVID-19 symptoms.

### **Social Media**

- All attendees, whether an official photographer, rider, official, committee member or support person must take a careful and considered approach when posting to any social media during and after the Competition.
- For example, a photo showing a judge without a mask while having a cup of tea could easily be taken out of context, cause reputational damage to the competition and equestrian sports in general.
- This could jeopardize all future equestrian (and other sporting) events.
- Check and check again before sharing. Thanks.

### **Food Areas**

- There will be a number of takeaway food vendors on site.
- This area will be considered part of the shared area.
- Masks are mandatory at all times in the food area - to place an order, waiting or collecting food.

- You MUST sign in using the food stall's QR code. After placing your order, you must maintain at least 2 metre physical distancing whilst waiting for your order - then collect and leave the area as early as possible before eating your food.
- Contactless payment should be used if possible.

#### **Glyn East Hall**

- This is for workers only and a face mask must be worn when not eating or drinking.
- Social distancing of 1m must be maintained between workers.

#### **Appendix 1**

##### **Designated areas (bubbles) map**

***Map to be confirmed upon bubble sizes being allocated.***

## Appendix 2

## EVENT RISK MANAGEMENT PLAN &amp; HAZARD REGISTER

EVENT: National Jumping and Show Hunter Championships	VENUE: NEC Mcleans Island	LIKELIHOOD (how often)	CONSEQUENCES (what could be the extent of possible incident)					
			INSIG*	MINOR	MODERATE	MAJOR	EXTREME	
DATE: 10 -13 February 2022								
Persons at Risk	Riders, Supporters, Organisers, Officials	A (almost certain)	H	H	E	E	E	E
Medical	St John	B (likely)	M	H	H	E	E	E
Veterinary	Rangiora Veterinary Centre	C (possible)	L	M	H	E	E	E
Farrier	Jack Ford	D (unlikely)	L	L	M	H	E	E
Emergency Details	Emergency services <b>Dial 111</b> St Johns Ambulance onsite during competition.	E (rare)	L	L	M	H	H	H

ACTIVITY	HAZARD	INITIAL RISK SCORE	PREVENTATIVE MEASURES	RESIDUAL RISK SCORE	RESP. PERSON
Food or Retail Vendors	<ul style="list-style-type: none"> <li>Intermingling between groups of 100 people resulting in the spread of covid</li> </ul>	H	<ul style="list-style-type: none"> <li>Social Distancing of 2m required at all times.</li> <li>Masks are to be worn</li> <li>A QR Code will be displayed at each vendor / retail location and relevant covid-19 restrictions must be complied with.</li> </ul>	L	All
Intermingling between bubbles	<ul style="list-style-type: none"> <li>Risk of the spread of covid-19 between bubbles</li> </ul>	M	<ul style="list-style-type: none"> <li>Ensuring competitors take responsibility for compliance with the covid plan.</li> <li>Ensuring that it is clear to all that 2m of social distancing must be maintained in common areas outside of bubbles.</li> <li>Encouraging mask wearing at all times.</li> <li>Security and officials will do checks at high risk times to ensure no intermingling is occurring and will communicate that if anyone is found to be intermingling, they will be removed from the event with no refund.</li> <li>Ensure when anyone enters the ground the gate security clearly outlines bubble areas and allocates a wrist band appropriate to the bubble.</li> </ul>	L	All
People from different bubbles visiting the paramedic	<ul style="list-style-type: none"> <li>The medic will likely see different competitors from different bubbles which could result in covid risk.</li> </ul>	M	<ul style="list-style-type: none"> <li>Medic to wear a whenever interacting with others.</li> <li>Physical distancing of 2m shall be maintained at all times where possible, in particular with support people (there will be times where this will not be possible with a patient).</li> </ul>	L	All

ACTIVITY	HAZARD	INITIAL RISK SCORE	PREVENTATIVE MEASURES	RESIDUAL RISK SCORE	RESP. PERSON
Covid-19	<ul style="list-style-type: none"> <li>▪ Becoming ill from catching Covid-19</li> </ul>	E	<ul style="list-style-type: none"> <li>▪ Vaccine passes are required.</li> <li>▪ If you are unwell, you must not attend the Competition.</li> <li>▪ Every person entering the NEC must sign in by scanning the QR code for their assigned bubble or manually signing in.</li> <li>▪ The Competition is closed to spectators.</li> <li>▪ Physical distancing of 1 metre is required within bubbles at all times and 2m outside of bubbles.</li> <li>▪ Face masks are mandatory in shared areas (ablution blocks, the Secretary office, indoor yards, or the oval)</li> <li>▪ All Competition attendees are required to only use facilities in their assigned bubble.</li> </ul>	H	All
<p><b>ALWAYS REMEMBER!</b></p> <p><b>STOP</b> what you are doing  <b>LOOK</b> for hazards (these are everywhere)  <b>ASSESS</b> the risks of these hazards  <b>MANAGE</b> the risks to an acceptable level</p>					