

Wairarapa A&P Society – Showing Section

30 October 2021

COVID 19 Alert Level 2

RESPONSE PLAN

This response has been completed by
Wairarapa A&P Ass

HELD AT THE CLAREVILLE SHOWRGROUNDS/CLAREVILLE

SITE OPERATIONS

At Alert Level 2, gatherings, including events and conferences for no more than 50 people inside and 100 outside plus staff and workers, can take place at the Wairarapa A&P Show grounds/equestrian Park as long as these groups are managed according to the Alert Level 2 guidelines, and social distancing and hygiene requirements are adhered to. All people onsite will be allocated to colour-coded groups that may not mingle or socialise. Physical distancing of at least 2 metres needs to be always maintained on site. The government has mandated the use of face coverings at Level 2 to help to prevent the spread of COVID 19 and face coverings must be worn in all indoor areas and where physical distancing of 2 metres is not possible outdoors.

Riders are strongly encouraged to only bring one support person and only if they really need the support.

All class changes or scratchings are to be emailed to equestrian secretary by 5pm the previous day. NO LATE ENTRIES can be accepted but class changes are allowed.

Trophy's must be collected from the office using contactless pick up. These can be used for a photo and then must be returned. Presentations of rugs will be carried out maintaining social distancing which means the rider will need to rug their horse.

Site inductions that include up-to-date and relevant COVID-19 information, will be conducted for all those on site during this event including staff, committee members of the Wairarapa A&P Ass, committee members of Wairarapa A&P Showing Section, volunteers, suppliers, contractors, and tenants. Inductions will be completed whilst maintaining the Alert Level 2 Physical Distancing and Hygiene protocols outlined in the NZ COVID MOH guidelines and outlined on the Unite Against COVID-19 website <https://covid19.govt.nz/alert-levels-and-updates/alert-level-2/>

Requirements of entering this Show

By entering the show grounds you confirm the following:

- I have read and understood the Alert Level 2 Response Plan
- I will comply with social distancing while attending the Show
- I will wear a mask when not mounted on a horse
- No one in my vehicle has had any COVID-19 symptoms in the past 14 days and I do not require to be in isolation for any reason
- I will provide all contact tracing requirements.

GATE ACCESS:

Entry to the Grounds is through gate 1 only. You will be required to scan into the Grounds for contact tracing at this point. Please take note of the arrival times and when the gates will be open below:

Friday 29th October – Gates open from 4pm to 7pm. Please note that the gates will be locked and there will no entry on or off the Grounds outside this time. Please report to the Pony Club Shed / Office upon arrival to be signed in. If you are arriving after 7pm, please contact Sophie on 0274622602.

Saturday 30th October – Gates will be unlocked at 6.30am & directed at the gate. Day competitors please park in the day parking area only.

Bathrooms will have signage providing guidance from the MOH on how to wash hands properly to prevent the spread of the viruses. Anyone entering the WAIRARAPA A&P GROUNDS site will be required to wash their hands with soap and water regularly. Hand sanitiser will be provided where appropriate but does not replace the need for proper handwashing. Physical distancing must be maintained when using bathrooms and ideally only one person should be in each bathroom at any one time. Cleaners will clean and sanitise the designated toilets and bathrooms three times a day throughout the event. Some toilets will be closed and may not be used to minimise the potential spread of viruses.

There will be a designated toilet area behind the Arcus stable block for staff, Wairarapa A&P committee members, officials, volunteers, suppliers, and contractors.

Key operational procedures follow:

SIGN IN – Mandatory Contact Tracing

Contact tracing is mandatory. You must enter through GATE 1. All riders will be sent the COVID Plan. This was included in the Show Schedule and all competitors and supporters have agreed to abide by this by entering the Show. A QR code will be set up for signing in at the gate and there will be a manual contact tracing register on hand for those unable to sign in the QR code. All designated areas will have a QR code that MOST be used when using that designated area.

Every support person in your vehicle must also sign in via the QR code or manual contact tracing register. In addition, you entered the number and names of support people in your vehicle on MAINEVENTS upon entry. Please note that these names will be checked on entry.

No spectators or public will be allowed to enter the grounds for this event to ensure numbers are limited and meet the expectations of this response plan.

PARKING & CAMPING

There are 3 designated parking and camping areas and every person onsite will be allocated to a specific area. The areas are colour-coded and shown clearly on the attached site map. A maximum of 100 people in total are allocated to each area.

You will be directed to your allocated area on entry to the grounds and you must stay in this area. You may only leave to go directly to your competition area or to the designated food/communal area. You must return to your bubble directly after completing that activity.

Each area has designated toilets and yarding (if required). You may only use the designated facilities for your allocated area, and you **MUST NOT** enter another designated area at any time. Any person found in another area will be immediately scratched from the show and asked to leave the grounds. No refunds will be provided if you do not abide by our rules and guidelines and RAS will be notified.

The areas are named Camping, Day Parking and Day Parking with Yards and the person at the gate will be tell you where to park. Where you park is where your vehicle will stay for the duration of the show. Please refer to the following map for details.

Please leave space between each other when parking. There is plenty of space to allow for social distancing.

We recommend day competitors bring water with them.

FACE COVERINGS

You must legally wear a face covering if you are aged 12 & over in certain circumstances such as inside a retail business and you are strongly encouraged to wear a face covering when you cannot maintain your physical distance from others. In an equestrian context, face coverings must be worn in all indoor areas and where physical distancing of 2 metres is not possible outdoors. Coaches are expected to wear face coverings when in the warmup areas. Officials are asked to wear face coverings when working.

If you are exempt from wearing a face covering, you must provide evidence of your exemption in writing to the show secretary **PRIOR TO COMPETING**.

Face coverings must be worn when visiting the secretary's office, but you are strongly discouraged from going to the Office unless collecting prizes. Such collection will be contactless.

Face coverings are not required when in the saddle or participating in the round.




Designated facilities

A map is attached but please ask one of the committee if you have any questions. Due to forecasted rain on Friday, there have been some arena layout changes.

No riding in competition arena's on Friday. You may ride in the warm-up zone only, please display your back number and wear a mask when not mounted.



Key

-  Horse movement tracks
-  Vehicle Movement
-  Zone / bubble boundary

Common Areas - Face covering mandatory

Any area outside of your allocated parking zone is considered a common area. You may only go to these areas to compete, go to the Food area or see the office.

COMPETITION AREA - Face covering mandatory

All area's in red are considered common areas. These include all competition rings, warm-up zones and horse movement areas. **Masks are mandatory in all these areas for anyone not mounted. This includes those who are leading a horse or pony.** Please maintain a 1m distance at all times when mounted or ringside.

Ring 1 & 2 have a large warm-up area. Do not move to ringside until your section begins. There is 15mins between sections which will allow time for the prior riders & supporters to leave the rings and the next section to enter.

Ring 3 & 4 have an allocated warm-up zone. When your entered section is competing, is when you may enter this zone. There is 15mins between sections which will allow time for the prior riders & supporters to leave and the next section to enter this zone.

Ring 5 are to use their designated space indicated.

Ring 6 is the Working Hunter Ring. Please go directly to your warm-up area where there is a separate gate into your competition area.

All competitors and supporters are expected to leave the grounds as soon as practical at the completion of their entered classes.

FOOD AREA - Face covering mandatory

This will be considered a common area outside horse secretary office. Masks are mandatory to place an order or pick up food. You **MUST** sign in using the displayed QR code to allow rapid contact tracing. It is expected you will place your order and maintain physical distancing whilst waiting for your order and leave at the earliest opportunity. Please use contactless payment if possible.

PERSONAL AND SITE HYGIENE

General rubbish bins are not provided for this event. Each person must manage and remove their own rubbish from the grounds. Rubbish bins will only be provided in the toilet for the sole use of disposing of hand towels. No personal rubbish is to be placed in these bins which are provided with plastic liners that can be safely removed by the cleaners for disposal.

All people on site for this event are expected to practise good hygiene:

1. Do not touch eyes, nose, or mouth if your hands are not clean.
2. Wash and dry hands with soap after using toilet and before handling food. Sanitising should be completed as a secondary line of defence to hand washing.
3. Cough or sneeze into your elbow to prevent potential spread of COVID-19. It will keep the virus off your hands, so you will not spread it to other people and make them sick too.
4. Regularly clean surfaces that get touched frequently.
5. Maintain physical distancing. Keep a safe distance from people you do not know while out and about. This will help reduce the spread of COVID-19 if community transmission returns. Office areas are off limits to anyone except those that occupy these areas normally.

EVERY PERSON ON THE GROUNDS PARTICIPATING IN THIS EVENT HELD HAS SPECIFIC OBLIGATIONS UNDER THIS RESPONSE PLAN

A reminder that failure to follow these rules and guidelines will result in immediate scratching from the show and removal from the grounds.

SPECIFIC SITE SAFETY INFORMATION AND RULES

- The Wairarapa A&P grounds is a multi-hazard areas. Please be aware of the following potential hazards/risks while at these grounds.
- Uneven surfaces and grounds with potential to create trips, slips, falls or issues for machinery being used to undertake the job. Controls – wear good footwear. Keep your head up while moving around the venue to avoid possible trips.
- Weather – on occasion rain can cause pooling and minor flooding around the property. Control – it is recommended that flooded areas are avoided and should not be driven through if it will cause machinery/vehicles to become stuck or unstable.