

ENTRY CONDITIONS

- Online entries close with Main-Events.com on Friday 16th October, or earlier once the event is at capacity.
- No postal or email entries will be accepted unless special arrangements are made with the show secretary.
- All entries must be paid for in full at the time of entry and will not be confirmed until payment has been received in full.
- Late entries may be accepted (at the sole discretion of the organising committee) till 5pm the night before the class. However, all late entries will incur a 50% late entry fee.

FEES AND LEVIES

- Ground Levy \$20 per horse/pony, capped at 5. Medical/Admin levy per rider \$20 (Non-Refundable). ESNZ Jumping levy \$5 per horse/pony (compulsory). ESNZ Casual Jumping Levy \$20 for horses and ponies not registered with ESNZ for the show (unregistered horses and ponies may only compete at 1.10m and below and Ponies 1m and below). ESNZ Casual Membership \$15 per day for riders not registered with ESNZ (riders may only compete in introductory classes).
- Stables/Covered Yards \$35 for show. Open yards \$20 for show. These must be pre-booked and preference will be given to those competing at higher levels. There are no refunds on stabling for scratching's received within two days of the show. If yards are left dirty, competitors will be invoiced \$75 and may not have a yard allocated to them in the future.
- Any refunds issued will be less 25% if notification is provided to the event secretary by 7pm no less than three days prior to the show. For any notifications after that, refunds will be less 50% at the committee's discretion.
- Class changes: 25% retained and no late fee charged. LATE ENTRIES, SCRATCHINGS AND CHANGES IN ALL CLASSES MUST BE WITH THE SECRETARY BY 5PM THE NIGHT BEFORE and we will endeavour to update draws by 7pm that evening. Late entries will ride first in draw order classes. Class changes must be completed online.
- Riders MUST check with the office before they leave the show to ensure they do not owe money, otherwise a \$25 admin fee may be charged for follow-up of any outstanding fees after the show. This show will use the ESNZ Jumping Policy on Debt Collection to follow-up any unpaid accounts. Read more on the ESNZ website or see the policy at the show.
- Prize money will be paid out by direct credit within 14 working days after the show, so be sure to include your bank details with your online entry. Riders are responsible for checking their placings and prize money online within two days of the competition. No changes in prize money will be made after that date.
- In the case of cancellation of the event the medical/admin fee and a percentage of entry fees will be retained to cover any out of pocket expenses.

NORTHERN HAWKES BAY RIDERS

- Because this show is being undertaken on short notice and is subject to strict Covid-19 requirements, competitors and their support people must step up. You will be asked to provide a volunteer at this show with a contact phone number, a preference for set up, pack down or other show duties, which must be completed. Please note that your entry may be refused if you do not complete such details and/or provide the notified support person.
- Travelling Day Stallions MUST have a Stable, with proper signage as per ESNZ Stallion policy.

MEDIA

- By entering or attending this event, you accept that you may appear within differing media streams that are on location covering the event. You are expected to ensure that your behaviour is appropriate at all times during the event.

GENERAL CONDITIONS

1. All classes will run under ESNZ rules.
2. The Committee reserves the right to alter the programme at any time.
3. Rings 1 will be run in strict draw order, Ring 2 will also be draw order with ring 1 taking priority.
4. Please ensure ESNZ registrations and memberships are up to date. Failure to do so may result in loss of points, placing's, prize money after the show and may result in the rider being fined under ESNZ jumping conditions.
5. Horses/ponies can compete under casual levy system for non-series classes, being no higher than 1.10m for horses and 1.00m for ponies, but riders must be fully registered. Unregistered riders can only compete in introductory level classes (named Intro).
6. The Show Committee reserves the right to refuse any entry and to evict and eliminate any person who is acting in an unacceptable manner. Security may be patrolling the grounds.
7. Motorbikes are not to be ridden between the hours of 8pm and 6am. Motorbike riders must wear a helmet.
8. **No dogs** at this event. This is a health and safety issue and a requirement of the showground's management.
9. Photographers on the grounds are by application and/or invitation only. Any photographer outside of this may be asked to leave.
10. Competitors enter at own risk and the organisers take no responsibility for any injury to horses, riders or spectators or any damage to competitors or spectators property.
11. In completing your entry, you acknowledge you have read and understood the Covid-19 Requirements and will abide by them in full. Failure to comply will incur elimination and immediate eviction from the grounds, without any refund of your entries.
12. A Food Truck will be on site for the duration of the event.

COVID-19 LEVEL 2 REQUIREMENTS

1. The show is closed to spectators.
2. You must be physically well to attend our event. If you are unwell, are a contact of any person who has Covid-19 or has Covid-19 symptoms, are awaiting test results, or are displaying any Covid-19 symptoms, you must stay home and must not attend the show. We reserve the right to evict any person from the show in breach of these requirements.
3. Only competitors and their immediate support specified on the Covid-19 checklist and consent form (such as groom or truck driver) may attend the event.
4. Every person entering the grounds MUST scan the QR codes at the entrance or sign in manually, have signed the Covid-19 checklist and consent form.
5. When at the grounds, you (and your support persons) must remain in your zone, except when warming up or competing.
6. The names of anyone attending the show with you must be specified on your Covid-19 checklist and consent form, so we can allocate zones accordingly.
7. Those requiring access to a shower will need to advise us with your entry as this will be important in allocating zones.
8. To meet Covid-19 Level 2 requirements, the show must run in separate groups of 100 people or less. As such, you will be allocated a zone when you enter the grounds, and you must park and use facilities in this zone. When you leave your zone to compete in an arena, you must scan the QR code of the new zone. Details of the separate zones will be provided prior to the event.
9. You (and your support persons) must wear a mask in all indoor areas, including the ablution blocks and the Secretary's office. You must also wear a mask in outdoor areas where social distancing could be compromised, such as adjusting practice fences, at food caravans or water filling taps, hose down bays and all stabling areas. If in doubt, please put a mask on. You are not required to wear a mask while you are riding, but are expected to keep a good distance from other riders.

10. Please do not congregate in groups. Your support and commitment to Covid-19 requirements is extremely important to ensuring our sport can continue to operate under Covid-19 Level 2.
11. Good personal hygiene practices should be practised. Wash and dry your hands before and after activities, cough into your elbow and do not touch your face.

Failure to follow the above requirements and any other rules or guidelines notified to you by the show organisers will result in your immediate elimination and eviction from the event, and ESNZ will be notified of your name and the reason for your exclusion. You consent to any such disclosure of your information to ESNZ.

HEALTH & SAFETY POLICY

This event is committed to providing and maintaining a safe and healthy event for all staff, and to providing the information, training and supervision needed to achieve this. We will take all practicable steps by:

- Providing a safe event, safe equipment, and proper materials.
- Identifying and monitoring hazards and using the hazard management hierarchy of eliminate, isolate, or minimise.
- Insisting upon establishment of safe methods and best practices.
- Complying with all health and safety legislation, regulations, and codes of practice.

We will take responsibility for health and safety procedures, however, **ALL PEOPLE ON THIS SITE** need to be aware of their responsibilities and comply with the event's health and safety policy. **EVERY PERSON** involved in our show is encouraged to play a vital and responsible role in maintaining a safe and healthy event through:

- Being involved in the event health and safety system.
- Following correct procedures.
- Ensuring safe and proper use of equipment.
- Wearing protective clothing and equipment as and when required.
- Not tying horses up to floats or trucks on the grounds.
- Reporting any pain or discomfort as soon as possible.
- Ensuring ALL accidents and incidents are reported to the Health & Safety Officer at the Show Secretary's office.
- Helping new employees, trainees, and visitors to understand the safety procedures and why they exist.
- Informing the office immediately of any health and safety concerns.
- Keeping the event facilities tidy to minimise the risk of any trips and falls.

COMPETITORS are responsible for themselves at ALL times and must observe the safe practices and the rules/instructions relating to their competition. In case of a fall of a rider and/or horse at any time in the competition arena, in the practice arena, or elsewhere within the grounds of the event, the rider must be checked by the event's medical service and the check recorded on your event medical check card before taking part in the round in progress or in the next round or competition at the event (Article 224). The card must remain in your pocket and be presented to the gate steward or ground committee before continuing to compete. The horse must be cleared by the Veterinarian or President of the Ground Jury and one other official if the Veterinarian is not available, before the equine is permitted to take part in the next round or competition at the event (Article 224). Norther HB Show Jumping Group complies with the ESNZ concussion policy. Riders who have a suspected concussion will be removed from the event. Riders who are concussed are often unaware of their symptoms and may want to continue riding. The Ground Jury at the event takes responsibility for the rider's wellbeing, assesses the rider and makes an informed choice about whether the rider should continue to ride or not – if any doubt the rider must be removed

from the event as per the Blue Card process (outlined below). ESNZ's Blue Card process has been developed to keep riders safe and to support officials in their duty of care. Blue Card process:

- Officials can exclude a rider from participating in a competition or entire event by issuing a Blue Card because the rider has received a serious injury, including concussion or suspected concussion.
- If a rider issued with a Blue Card at an event refuses to withdraw from the event, disciplinary action may be taken through the disciplinary process set out in the ESNZ general regulations.
- The Blue Card notice is logged on a rider's profile on ESNZ's database.
- A Blue Card means that a rider is stood down from all riding activities until clearance from a registered GP or registered medical specialist can be obtained.
- If a rider who has been issued with a Blue Card competes without first providing medical clearance, this may result in disciplinary action taken through the ESNZ disciplinary process set out in the ESNZ general regulations.