

BAY OF PLENTY / POVERTY BAY SECONDARY & INTERMEDIATE SHOW CROSS RISK MANAGEMENT FORM

a. Risk to competitors.

Equestrian sport is accepted as a high risk sport, particularly in disciplines where jumping is involved. Below is a list of many potential risks and a plan to control these risks.

Risk	Control
Competitor kicked.	<ul style="list-style-type: none"> • Encourage riders to identify known kickers by red ribbon
Competitor knocked over by loose horse	<ul style="list-style-type: none"> • Use announcer to warn of loose horse, as well as stewards, or any other officials. Use signs to warn of dangers of loose horses, particularly when cross-country is running.
Fall of rider from horse	<ul style="list-style-type: none"> • Encourage judges and stewards to feedback to Technical Delegates if they have any concerns about a rider's ability to participate in the competition (e.g. at an eventing competition, the riders are observed by judges during the jumping phases can stop a rider if the situation is considered dangerous • Depending on the level of competition (e.g. FEI or National class), and area of competition in which a fall occurs (e.g. warm up area), a rider may, under the rules, be allowed to continue in the competition. Officials have the ability to prevent a rider from continuing depending on the circumstances of the fall and any perceived risk to the rider if they continue. The Blue card rule will be used • Riders responsible for maintaining their tack in good working order • Ensure that all jumping courses are designed by qualified Course Designers, and meet the required standard • Ensure riders wear appropriate safety clothing (helmets to meet current standard –helmets will be RED TAGGED to show they conform) • Ensure all officials are on the current ESNZ Officials List (ESNZ/Resources/Officials)

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	<ul style="list-style-type: none"> • Ensure the correct level of medical care is available at events. Have the GPS information available to medical team. • Programmes to include The “Disclaimer of Liability”
Risk to riders from spectators, photographers, vehicles, acting in a dangerous manner or being in an unsafe place	<ul style="list-style-type: none"> • Speed limit for vehicles, limiting vehicles, roping off spectators, managing crossings, identifying photographers.
Specific risks to competitors due to terrain, grounds, or other users etc.	<ul style="list-style-type: none"> • Information given to riders prior to the event and on notices at the event.

Risk to officials, spectators and volunteers

Risk to spectators, officials & volunteers of injuries from horses and other hazards that form part of the Event.	<ul style="list-style-type: none"> • Ensure the correct level of medical care is available. Have the GPS information available to medical team. • Designate some areas to be horse-free • Signage to advise public to keep out of truck park areas, yards, stables and areas where horses are unattended • Rope off warm up and competition areas from public • Rope off high risk areas • Use marshals in specific high risk areas • Use announcer to warn of loose horse • Restrict vehicles on course, impose a speed limit on all vehicles • Programme to include information on risks associated with the venue, the presence of horses, water hazards, other users, terrain etc. • Volunteers using quad bikes or similar to use safety helmets • Volunteers (e.g. fence judges, show jump crew) to be briefed re safety and potential dangers associated with their role
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	<ul style="list-style-type: none"> • Ensure all exits are kept free of parked vehicles • Hygiene maintained at a high level by adequate numbers and servicing of toilets and shower areas, separate hand-washing facility in kitchen areas, providers of food on site to be approved. Rubbish bins emptied regularly as required. • Where used, all power cords, tent pegs, guy wires are checked to ensure they are safe, secure, and out of the way in alleyways. • Ensure any trade stands do not impose a safety threat to the public. • Ensure any electrical equipment is checked regularly
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b. Risk to treatment providers

<p>Risk to treatment providers (medical and veterinary)</p>	<ul style="list-style-type: none"> • Medical vehicles to be parked in a safe position approved by the senior Technical Delegate prior to the start of the competition • Medical personnel advised on access to various areas of the competition venue • Veterinary personnel to be provided with appropriate facilities (e.g. horse ambulance, screens & treatment area) • In the event of an accident, photographs by bystanders to be strongly discouraged and all but essential personnel kept back from the immediate area.
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c. Risks to riders, spectators, officials & volunteers from natural disasters

<p>Fire</p>	<ul style="list-style-type: none"> • Smoke free event • No lighting of fires during restricted fire season • Fire extinguishers in all occupied buildings • Smoke alarms in buildings used for sleeping
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	<ul style="list-style-type: none"> • Develop a warning and evacuation plan appropriate for the venue
Flood	<ul style="list-style-type: none"> • Take note of any weather warnings issued around the time of the event • Develop a warning system and evacuation plan appropriate to venue
Wind	<ul style="list-style-type: none"> • Take note of any weather warnings issued around the time of the event. • Secure any items likely to be blown over by wind. • Evaluate risk of trees falling on vehicles/people and take action accordingly • Be prepared to close down the event. • Be prepared to assist competitors with decisions around safety of travel. • Be prepared to use whatever facilities are available to ensure safety of people and horses
Electrical storm	<ul style="list-style-type: none"> • Take note of any weather warnings issued around the time of the event • Be prepared to close down the event, possibly on a temporary basis • Ensure all volunteers, officials, spectators and competitors take shelter as soon as possible
Earthquake	<ul style="list-style-type: none"> • Activate the Crisis Management Team to assess injury • Warn of danger from falling trees, broken electrical wires, falling buildings • Encourage the use of horse trucks as shelter until the extent of the earthquake is known and safety of travel confirmed • Use whatever facilities are available to support all people at the venue • Have access to non power dependent radio for updates
Sun burn	<ul style="list-style-type: none"> • Riders responsible for own use of sunscreen. Sunscreen made available to volunteers.

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1. Serious Incident/Accident Report

1. Rider or public fatality/serious injury

First Name _____ Surname _____

Age _____ Nationality _____

Address _____

Next of kin _____ Phone # _____

Support person at event _____ Phone # _____

2. Horse fatality/serious injury

Name _____ Age _____ Gelding/Mare/Stallion _____

Owner _____

3. Medical Information

Doctor Attending Name _____ Phone # _____

Veterinarian attending Name _____ Phone # _____

1. Facts of incident

Date occurred _____ Time of day _____

Fence # &/or area _____

Description of incident _____

5. Injuries

Rider _____

Member of public _____

Horse _____

6. Have witness statements been taken? Yes/No

7. How had this fence been ridden up until the incident?

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How many horses had cleared the fence prior to the incident? _____

Had this rider cleared this fence on an earlier horse? _____

How many riders in this class completed the course? _____

How many first-timers had completed the course prior to the incident? _____

8. Other observations – not for media publication

Cause? _____

Possible fault? _____

Any breach of safety observed? _____

9. Outcome? _____

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2. Incident Report Form

Date of Event:

Venue of Event:

Organising Committee

Number of Competitors:

Location of incident (e.g. warm up area, cross country jump, truck park):

Incident involved competitor, official, volunteer, spectator:

Number of people impacted by incident (e.g. a single rider, or a crowd of spectators):

Reason for Incident (e.g. fall of rider, person kicked by horse, loose horse, weather, vehicle etc.)

Incident Type:

Injury

Non Injury

Type of injury:

Serious injury

Moderate Injury

Minor Injury

No Injury

Action at time of Incident:

Prevention Plan:

**WARNING: EQUESTRIAN
EVENT/COMPETITION**

Multiple Hazard Area – Proceed with Care

This event is run under ESNZ & NZPC Rules

- Please adhere to this and all other notices at this venue
- Follow instructions of all Officials and Event Committee
- Children must be supervised and restrained as appropriate
- All photographers to report to Secretaries Office
- Be aware of water and other natural hazards
- Keep a safe distance from horses and be aware there may be loose horses
- Keep behind tape and barriers where they are erected
- A Risk management Plan is available at the office

NEW IDENTIFIED RISKS INCLUDE

RISK _____ CONTROL _____

RISK _____ CONTROL _____

RISK _____ CONTROL _____