



Document Portal for Main-Events.com

File Type
Ticket

Event Code
(6 chars - eg. ABC006)
EAP006

Entry Reference
(4-8 chars - eg. ABCVWXYZ, 4321 or ABC1234)
Enter reference

Submit

Introducing the Main-Events Document Portal

Get your tickets and gate passes online NOW

Main-Events is excited to announce our brand new DOCUMENTS PORTAL for show ticketing, passes and invoices. It is super secure, efficient, reliable and FAST! No more downloads getting lost in spam or not getting past the Google guards! You know where they are and can look them up again and again if need be.

It is not just ticketing ... shows can upload Invoices and other passes as well. And best of all the *Main-Events Document Portal* is smartphone friendly!

The system is in early days and will be prettied up a bit yet ... but it works great! After the show, a secretary can upload a full invoice/statement for you as well. For the user, it means you can go back to any Main-Events show from now on that uploaded documents and still access your records.

And once you know the pattern, shows won't even have to email the codes to you. They are there on your personal entry that no one else sees but show admin – as below.

PLEASE NOTE – these documents are only available to those customers who entered online. If a customer is typed in by the secretary they will NOT have a Main-Events reference number.

Shows will send out notification through a news item from Main-Events.com that there is a document for you to download and they will give you the 6 character show code – eg **SAP014** which is the **Event Code** on Main-Events.com under show details.

But you will have to find your personal **Entry Reference** to enter.

1. Take notice of instructions in the news item in particular, the document type is so you can pick the correct document type from the drop list as above.
2. Copy the link below to go to the DOCUMENT PORTAL.

<https://justequestrian.co.nz/>

3. Pick TICKET or GATE PASS or INVOICE from the **File Type** drop list at the left as directed by the show.

Full Details

Event code:
SAP014

When:

Fri 29 Nov 24 - Sun 1 Dec 24

Where:

Stratford A&P Grounds

Taranaki

New Zealand

Who:

Stratford A&P Association

Event type(s):

SH SJ SHW

Entries open:

Monday, 4 November 2024

Entries close:

Sunday, 24 November 2024

Event admins:




Stratford A&P Stratford A&P

4. The **Event code** will be 6 characters and it is case sensitive! This code will be included in the notification you receive.
5. Your personal **Entry Reference** is on the top left of your online entry receipt for the show. See directions below.

Completed Entry

Entry Information

User	
Entry Reference	EAPJ9N3G

6. Type in the Entry Reference (case sensitive) and then click **SUBMIT** below and then on **CLICK HERE TO SEE YOUR DOCUMENT**.
7. If directed, print a copy to take to the show
8. Notice you can also copy the full document link as a link to enter as a URL in your browser or to send to someone else. Just remember, while the document is being viewed in the *Document Portal* it is secure. Putting the link in a message to someone else is not!

Document Portal for Main-Events.com

Shows will notify you if they have documents for you to download here.

File Type	Event Code (6 chars - eg. ABC006)	Entry Reference (4-8 chars - eg. ABCVWXYZ, 4321 or ABC1234)
Gate Pass ▼	SEQ014	SEQABC12
Search		

Document URL:

<https://justequestrian.co.nz/showdocument.php?code=eyJjb2RlIjoiU0VRM>

Copy to Clipboard

[Click here to see your document](#)

CAUTION – two or more entries in the same show?

If you entered several times in the show adding entries or not sure if an entry went through, you will have a different **Entry Reference** for each entry under your list of shows entered. The show software only records one against the customer (you)– usually the first one. So try both if you have no luck in the first place.

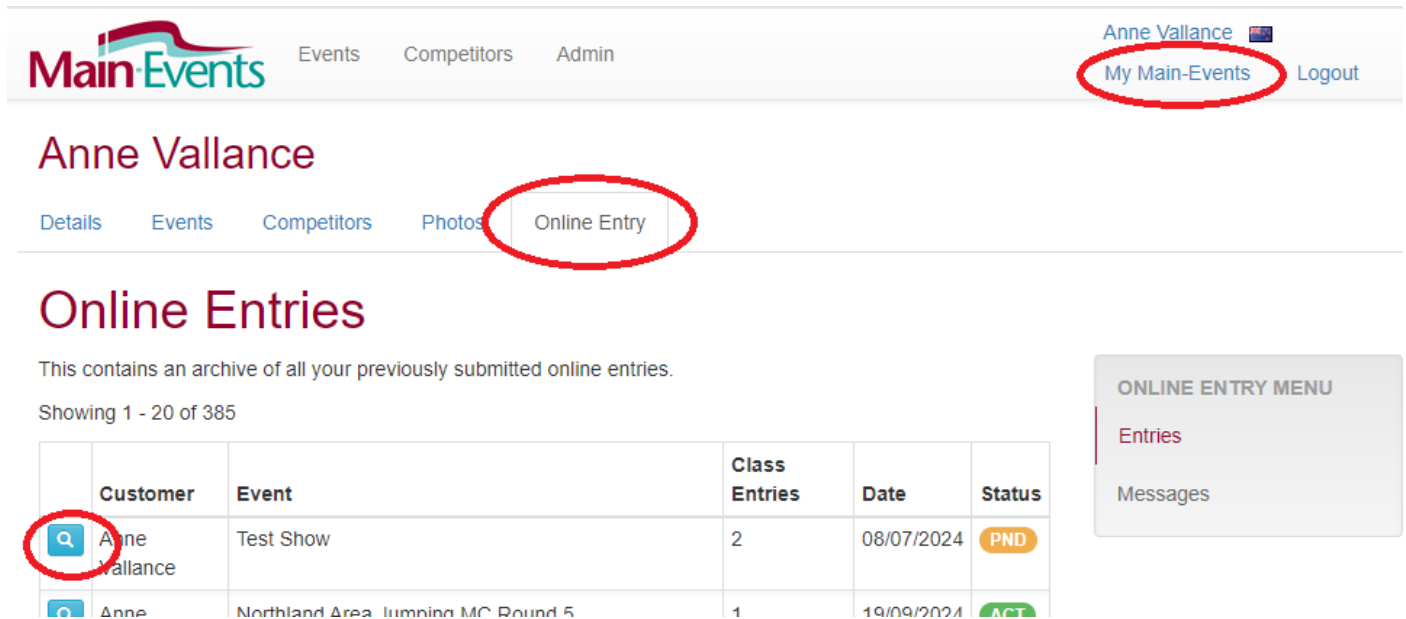
Finding your Entry Reference?

Login to Main-Events.com and then click on MY MAIN-EVENTS profile area just under the login.

From there, click on the ONLINE ENTRY tab which will show a list of shows you have entered.

Click on the blue magnifying glass on the left of the show line to view your COMPLETED ENTRY to find the **Entry Reference** as shown above under your Entry Information.

Remember – if you have entered 2 or more times in the same show, you may have to try all ENTRY REFERENCES to find the right one. It is usually the earliest entry (lower down on the list) that we use to identify you as a customer.



Main-Events Events Competitors Admin Anne Vallance My Main-Events Logout



Anne Vallance

Details Events Competitors Photos **Online Entry**

Online Entries

This contains an archive of all your previously submitted online entries.

Showing 1 - 20 of 385

	Customer	Event	Class Entries	Date	Status
	Anne Vallance	Test Show	2	08/07/2024	PND
	Anne	Northland Area Jumping MC Round 5	1	19/09/2024	ACT

ONLINE ENTRY MENU

- Entries
- Messages

Once you are viewing the Record of Entries for the show, look to the Entry Information on the left where your user name appears. Under your name is the **Entry Reference** for the current show.

Each show will have a different Record of Entries.

Any issues?

IF YOU HAVE ISSUES with the Portal, please email anne@main-events.co.nz. We can manually send it if you can't access the internet. But please try - this is a huge improvement over the old school emails!

Cheers

Anne Vallance
The Main-Events Team