



Solway College Inter-School Dressage Day Risk Analysis and Management Plan

Organiser: Solway College, Masterton
Date: Wednesday, 25th September 2024
Event: Solway College Inter-schools Dressage Day
Venue: Solway Showgrounds, Fleet Street, Masterton

RISKS			
Accident, Injury & Other Loss	<ul style="list-style-type: none"> ● Injury to competitors / spectators ● Injury to horse / pony ● Out of control horse / pony ● Pre-existing medical conditions ● Allergic reaction to animals / plants / insects / environment ● Dehydration, hypothermia, hyperthermia, sunstroke ● Death by accident ● Fire / Earthquake 		
Dangers	PEOPLE	EQUIPMENT	ENVIRONMENT
	<ul style="list-style-type: none"> ● Injury by falling – broken bones, strains, sprains, cuts ● Injury by unconsciousness ● Collision with people ● Collision with horses ● Lack of knowledge of pre-existing medical conditions – asthma, heart condition ● Diabetes, allergies ● Dehydration, sunstroke, hypothermia ● Death by Accident – major fall, being kicked or trampled by horses / ponies ● Fire/Earthquake ● Person being attacked by a dog ● Dog attack to person, horse or another dog 	<ul style="list-style-type: none"> ● Lack of first aid equipment and personnel ● Lack of safety equipment, riding boots and helmets ● Riders MUST always be wearing helmets while mounted ● All helmets must be yellow Tagged (as per NZPCA / ESNZ and RAS policies). The yellow tag is a visual confirmation that the helmet meets accepted Safety Standards in NZ. ● Riders will be checked at the gate. If they are wearing a helmet that is not tagged, they will be required to dismount and the helmet checked. If it is non-compliant the rider will NOT BE ADMITTED into the arena. ● Helmet tagging is a free service offered by NZPCA, 	<ul style="list-style-type: none"> ● Ground conditions unsafe ● Weather conditions inappropriate ● Ground Entry security ● Riders not considering weather / ground conditions



		ESNZ and RAS throughout the country.	
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RISK MANAGEMENT STRATEGIES			
Normal Operation	<ul style="list-style-type: none"> • Clarify procedures for dealing with injuries / illness • School supervising staff obtains data of participants allergy details and medical problems • Give clear instructions of boundaries, behavior and hazardous areas • Instructions on availability of obtaining water, ice, medical and veterinary attention • Adequate supervision of competitors whilst on show grounds • Clear procedures on evacuation procedure 	<ul style="list-style-type: none"> • Schools to provide their own, adequate first aid kit • Designated first aid officer and ice available • Equine Vet on call and available in the event of an emergency • Walkie-Talkies supplied to key event personnel 	<ul style="list-style-type: none"> • Venue checked by event organisers • Cancellation procedure established • Ground entrance through Fleet Street • Please keep all other gates closed at all times • No unauthorised animals onsite
Emergency	<ul style="list-style-type: none"> • Phone access to emergency services • On call medical practitioner will administer first aid as necessary. • Minor injuries to be dealt with by supervising adult. Major problems to be dealt with by qualified first aiders/doctors. • Coordinate with adult and emergency vehicle if assistance is required • Wairarapa Hospital, Te Ore Ore Rd, Lansdowne, Masterton Ph 06-9469800 • Contact school, parent/caregiver of injured child. • Procedures in place to minimise loss should the worst-case scenario happen. 		



	<ul style="list-style-type: none">• Schools should produce their own check-list and cross-check with below –• *First Aid Kit *First Aid provider / nominated adult to handle first aid• *Telephone access/mobile phone *Trip details, contact list left with competitors school• If a school needs to make an emergency call, a cell phone will be made available by the organisers.		
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