

# JOB LIST

Please note: This is not as current as the online entries list so the job you want may not be available

JOB CLASS #	DESCRIPTION	
301	Thursday Set Up Ring 1 Time TBC	4
302	Thursday Set Up Ring 2 Time TBC	4
303	Thursday Set Up Ring 3 Time TBC	4
304	Thursday/Friday Set Up SH Horse Time TBC	3
305	Thursday/Friday Set Up SH Pony Time TBC	3
306	Friday Ring 1 SJ Writer 9.00-12.30pm	2
307	Friday Ring 2 SJ Writer 9.00-12.30pm	2
308	Friday Ring 1 SJ Writer 12.30pm – finish	2
309	Friday Ring 2 SJ Writer 12.30pm – finish	2
310	Friday Ring 1 Gate Keeper 9.00-12.30pm	1
311	Friday Ring 2 Gate Keeper 9.00-12.30pm	1
312	Friday Ring 1 Gate Keeper 12.30pm – finish	1
313	Friday Ring 2 Gate Keeper 12.30pm – finish	1
314	Friday Ring 1 Ring Crew 9.00-12.30pm	3
315	Friday Ring 2 Ring Crew 9.00-12.30pm	3
316	Friday Ring 1 Ring Crew 12.30pm -finish	3
317	Friday Ring 2 Ring Crew 12.30pm – finish	3
318	Friday Ring 1 Reset Completion of the day	4
319	Friday Ring 2 Reset Completion of the day	4
320	Friday Kitchen Helper includes delivery of am teas 9.00-12.30pm	1
321	Friday Kitchen Helper includes delivery of pm teas 12.30-4.00pm	1
322	Friday Toilet blocks #1 (by office) Oversee and clean AM	1
323	Friday Toilet blocks #2 (by stables) Oversee and clean AM	1
324	Friday Toilet blocks #1 (by office) Oversee and clean PM	1
325	Friday Toilet blocks #2 (by stables) Oversee and clean PM	1
326	Saturday Ring 1 SJ Writer 8.30-12.30pm	2
327	Saturday Ring 2 SJ Writer 8.30-12.30pm	2
328	Saturday Ring 3 SJ Writer 8.30-12.30pm	1
329	Saturday Ring 1 SJ Writer 12.30pm – finish	2
330	Saturday Ring 2 SJ Writer 12.30pm – finish	2
331	Saturday Ring 3 SJ Writer 12.30pm – finish	1
332	Saturday Ring 1 Gate Keeper 8.30-12.30pm	1
333	Saturday Ring 2 Gate Keeper 8.30-12.30pm	1
334	Saturday Ring 3 Gate Keeper 8.30-12.30pm	1
335	Saturday Ring 1 Gate Keeper 12.30pm - finish	1
336	Saturday Ring 2 Gate Keeper 12.30pm - finish	1
337	Saturday Ring 3 Gate Keeper 12.30pm - finish	1
338	Saturday Ring 1 Ring Crew 8.30-12.30pm	3
339	Saturday Ring 2 Ring Crew 8.30-12.30pm	3
340	Saturday Ring 3 Ring Crew 8.30-12.30pm	3
341	Saturday Ring 1 Ring Crew 12.30pm - finish	3
342	Saturday Ring 2 Ring Crew 12.30pm - finish	3
343	Saturday Ring 3 Ring Crew 12.30pm - finish	3
344	Saturday SH Horse Gate Keeper 7.30-8.25am	1
345	Saturday SH Pony Gate Keeper 7.30-8.25am	1
346	Saturday SH Horse Gate Keeper 8.30-12.30pm	1
347	Saturday SH Pony Gate Keeper 9.00-12.30pm	1
348	Saturday SH Horse Gate Keeper 12.30pm – finish	1

349	Saturday SH Pony Gate Keeper 12.30pm – finish	1
350	Saturday SH Horse Ring Crew 8.30-12.30pm	2
351	Saturday SH Pony Ring Crew 9.00-12.30pm	2
352	Saturday SH Horse Ring Crew 12.30pm – finish	2
353	Saturday SH Pony Ring Crew 12.30pm – finish	2
354	Saturday Ring 1 Reset Completion of the day	4
355	Saturday Ring 2 Reset Completion of the day	4
356	Saturday Ring 3 Reset Completion of the day	4
357	Saturday SH Horse Reset Completion of the day includes practice jumps	3
358	Saturday SH Pony Reset Completion of the day includes practice jumps	3
359	Saturday Pick up Poo in both SH rings end of day includes practice areas	1
360	Saturday Kitchen Helper includes delivery of am teas 9.00-12.30pm	1
361	Saturday Kitchen Helper includes delivery of pm teas 12.30-4.00pm	1
362	Saturday Toilet blocks #1 (by office) Oversee and clean AM	1
363	Saturday Toilet blocks #2 (by stables) Oversee and clean AM	1
364	Saturday Toilet blocks #1 (by office) Oversee and clean PM	1
365	Saturday Toilet blocks #2 (by stables) Oversee and clean PM	1
368	Sunday Ring 1 SJ Writer 8.30-12.30pm	2
369	Sunday Ring 2 SJ Writer 8.30-12.30pm	2
370	Sunday Ring 3 SJ Writer 8.30-12.30pm	1
371	Sunday Ring 1 SJ Writer 12.30pm – finish	2
372	Sunday Ring 2 SJ Writer 12.30pm – finish	2
373	Sunday Ring 3 SJ Writer 12.30pm – finish	1
374	Sunday Ring 1 Gate Keeper 8.30-12.30pm	1
375	Sunday Ring 2 Gate Keeper 8.30-12.30pm	1
376	Sunday Ring 3 Gate Keeper 8.30-12.30pm	1
377	Sunday Ring 1 Gate Keeper 12.30pm - finish	1
378	Sunday Ring 2 Gate Keeper 12.30pm - finish	1
379	Sunday Ring 3 Gate Keeper 12.30pm - finish	1
380	Sunday Ring 1 Ring Crew 8.30-12.30pm	3
381	Sunday Ring 2 Ring Crew 8.30-12.30pm	3
382	Sunday Ring 3 Ring Crew 8.30-12.30pm	3
383	Sunday Ring 1 Ring Crew 12.30pm - finish	3
384	Sunday Ring 2 Ring Crew 12.30pm - finish	3
385	Sunday Ring 3 Ring Crew 12.30pm - finish	3
386	Sunday SH Horse Gate Keeper 7.30-8.25am	1
387	Sunday SH Pony Gate Keeper 7.30-8.25am	1
388	Sunday SH Horse Gate Keeper 8.30-12.30pm	1
389	Sunday SH Pony Category A Gate Keeper from 8.30am	1
390	Sunday SH Horse Gate Keeper 12.30pm – finish	1
391	Sunday SH Pony Category B Gate Keeper	1
392	Sunday SH Pony Category C Gate Keeper	1
393	Sunday SH Horse Ring Crew 8.30-12.30pm	2
394	Sunday SH Pony Ring Crew 8.30-12.30pm	2
395	Sunday SH Horse Ring Crew 12.30pm – finish	2
396	Sunday SH Pony Ring Crew 12.30pm - finish	2
397	Sunday Pick up Poo in both SH rings end of day includes practice areas	1
398	Sunday Kitchen Helper includes delivery of am teas 9.00-12.30pm	1
399	Sunday Kitchen Helper includes delivery of pm teas 12.30-4.00pm	1
400	Sunday Toilet blocks #1 (by office) Oversee and clean AM	1
401	Sunday Toilet blocks #2 (by stables) Oversee and clean AM	1
402	Sunday Toilet blocks #1 (by office) Oversee and clean PM	1
403	Sunday Toilet blocks #2 (by stables) Oversee and clean PM	1


## NOTES FOR HELPERS JOBS!

**IF YOU GET IN FIRST YOU WILL GET A JOB THAT YOU CAN DO AROUND YOUR RIDING! NO EXCUSES!**

**ALL HELPERS MUST SIGN IN AND OUT IN THE OFFICE!**

**IF YOU DO NOT COMPLETE YOUR JOB 100% YOU WILL RECEIVE A FINE OF \$80.00!**

**JOB NOT LISTED BUT AVAILABLE: To groom the show hunter horse and pony arenas and Ring 3** – this involves lunch time in SH rings and end of day for them again and Ring 3 each day. These people need to be over 18 and able to drive the SINEC bike with the groomer on the back safely and accurately. If interested, please ask the secretary to approve you for this/these job(s).

**Set up** – all must be on time and work with the course designer to build your allocated ring until complete

**Gate Keeper** - please police your gate firmly but understand when riders are competing in other rings. Ring 1 takes 1<sup>st</sup> preference of order, then Ring 2. Sometimes you will need to slot riders in Ring 2 or 3 if they are competing in the other rings. Please discuss with your judges or course designer the best way to keep horses ticking along in the rings. All classes in Ring 1 are in catalogue order, Ring 2 and Ring 3 are blackboard order.

**Ring Crew** – please find a spot **IN THE RING** out of the way to do your job and not just sit on the outside. Your job includes picking up all fallen rails & jump stands throughout each round and is to assist with the course changes between classes with the course designer. It is not acceptable to leave this job during your time unless you get someone to stand in for you while you duck away for the moment only! It is not the job of the course designers to do this!! Also at the changeover of duties and end of day for Ring 1, 2, SH Horse & SH Pony, please assist each other to move the practice jumps for your ring so the ground is better for the riders. This can be done more frequently if time allows.

**Reset at completion of day** – this means you need to keep a watchful eye on your ring and when finished announce yourself to the course designer and stay until they release you and job is finished. And bring the kids – many hands make light work at the end of the day.

**Kitchen Duty** – check in to our lovely caterers and they will tell you what they need a hand with. They do most of the prepping of food but sometimes need a hand. It is your responsibility to deliver and collect the morning or afternoon tea baskets to all rings.

**Toilet Duty** – there are 2 blocks that need continual tidying and cleaning throughout the day. Block #1 is the older ones up near the office and block #2 is the new portacom block over by the stables/covered yards. If one person could be responsible for one block each during your duty time please. In the old block there is a cleaning cupboard in the ladies room with everything in it you should need. There is extra toilet paper in the pavilion by the office door if required. There is a note in the old block with cleaning instructions that SINEC have provided. If you have any old towels that can be used as extra hand towels that you could place up and take away with you that is always appreciated. SINEC do the paper hand towels restocking and the hand soap. These need to be kept to a high standard please.

**Picking up Poo in SH rings** – please find a SINEC wheelbarrow and shovel and do this immaculately.

Packing Up of Arenas upon completion of the weekend is done by a club so this is not an available job to our helpers.